

Conditions of enrolment

AGE REQUIREMENTS

The minimum age for adult courses is 16 years, while for teen summer programmes it is 13 years.

ARRIVAL AND DEPARTURE

Students should arrive on the Sunday before the course starts, with departure on the Saturday after the course ends. On your first day, you'll take a level test at 8:30 AM, after which your level and timetable will be confirmed. Classes can be in the morning or afternoon, depending on your level and availability. Note that no compensation will be provided for lessons missed due to the placement test or first-day guided visit.

INSURANCE

Students are not insured by the school against illness, accident, theft, or loss of personal items, so it's important to have appropriate health insurance before arriving. European Community nationals are covered through state insurance, while non-European Community nationals need an international health insurance policy valid in Spain. Full private insurance, covering health, travel, cancellation, and property loss, is recommended. The school offers the option to arrange medical insurance for students (see price list).

CANCELLATION

All cancellations must be notified in writing.

Conditions for cancellations made:

- Up to a month before start: Full refund minus €200 deposit.
- Between a month and a week before start: Refund minus 25% and €200 deposit.

- Less than a week before start: Refund minus 40% and €200 deposit.
- After the course starts: No refunds. The school may cancel courses with insufficient bookings and will offer a full refund if requested.

VISA INFORMATION

Students requiring a visa must pay the full course fee for the school to issue an invitation letter.

If the visa is refused:

- Submit the official refusal letter from the Spanish Embassy or Consulate to the school.
- If the student didn't comply with application requirements, they must appeal to the Embassy or Consulate, or no refund will be offered.
- If the appeal fails, the school will refund the fees.

Refund details:

- Refunds will be processed three months after receiving the refusal letter.
- Deduction: 200€ for type C visa (course duration 12 weeks or less).
- Deduction: 500€ for type D visa (course duration 13 weeks or more).

If the visa is approved:

- The student must attend the booked programme. No refunds are available.
- Class attendance is mandatory; otherwise, the school will inform the authorities.

PUBLIC HOLIDAYS

There will be no lessons on public holidays, and no compensation will be provided. Instead, a free excursion will be offered if the school is closed on a public holiday. In case of two public holidays in the same week, one of the days will be made up. It's important to confirm holiday dates before enrolling, as both national and local holidays can affect the schedule.

POSTPONEMENT

You may postpone your start date by notifying the school at least 7 days before the course begins. All fees will be transferred to the new start date.

LATE ARRIVALS OR ABSENCES

No refunds will be granted for late arrivals or absences during the course.

TRANSFERS

Españolé International House Valencia offers transfers from Valencia airport and stations at an additional cost. To ensure the transfer, provide your arrival details at least two days in advance. Inform the school of any last-minute changes to ensure your transfer can be arranged.

ATTENDANCE, PUNCTUALITY AND PERSONAL DISCIPLINE

Students are required to attend all classes on time and adhere to the school's rules. Serious misconduct may result in immediate expulsion without a refund, and students will be responsible for any damages caused. The school will determine what constitutes serious misconduct.

* Please check the latest version on: <https://espanoleschool.com/enrolment-conditions/>

How to enrol

You have to complete and send the enrolment form, you can do it:

On our website	https://espanoleschool.com/
By e-mail	info@ihvalencia.com
By WhatsApp	+34 96 353 04 04
On spot	Españolé International House Valencia C/ Caballeros, 36. 46001 Valencia, Spain



enrol online

Reservation and payment

Or you can enrol through a representative of Españolé International House.

To reserve your course and accommodation, you will have to submit a non-refundable deposit of 200 €. This deposit is part of your course and enrolment fees and will be deducted from the total amount. Unless a special arrangement is made, the rest of the fees must be paid at least two weeks before the course starts.

Once we receive your deposit or proof of payment, we will send you a confirmation letter, detailed information about the course, and your invoice. The confirmation letter can be used to help you obtain a visa (if applicable). Before applying for a course, please make sure you read the Conditions of Enrolment.

How to pay

You may transfer fees in the following ways:

- 1.- By bank transfer to:
Account name: Todo Idiomas S.L.
Bank: Banca March
Bank address:
C/Marqués de Dos Aguas, 6, 46002 Valencia
Account: 0061 0349 58 0008660118
IBAN: ES51 0061 0349 5800 0866 0118
BIC: BMARES2M
- 2.- By Visa or Mastercard (see enrolment form)
- 3.- By paying directly to our local agent

Enrolment form

<https://espanoleschool.com/pdf/enrolment-form.pdf>



Information & enrolments

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