

## REGISTRATIONS

Registration forms must be sent or emailed at least 30 days prior to the commencement of a course; thereafter, you will receive a confirmation, acceptance letter, invoice and some other relative information. Payment should be made in accordance with the invoice.

Here are the bank details:

Wynchemna

Account#: 105 5987

Royal Bank of Canada, Royal Bank Branch: 01259

Northland Plaza Branch, 4820 Northland Drive N.W.

Calgary, Alberta, Canada T2L - 2L3

A copy of the wire transaction should be emailed to Wynchemna.

## FLIGHTS

Students attending the Calgary Courses should be booking flights to the Calgary International Airport. For the Vancouver Course students will be picked up and brought back to the International Airport in Vancouver. (Students for the Road Trip Courses arrive in Calgary and depart in Vancouver). The exact date and time of arrival must be received either by mail, fax or email at least one month prior to commencement of the course. Departure will take place on the last day of the course, and the students will be taken to the airport. Once the course has ended, Wynchemna is no longer responsible for the participants.

## BOOKING CONDITIONS

Wynchemna reserves the right to cancel or modify any programme or programmes due to an insufficient number of participants or for any other reason beyond its control. Written notification of cancellation will be sent out and fees will be refunded.

### Late Cancellation, Refunds, and Booking Changes

If cancellations are made before May 31, 2025, 50% of the course fee will be forfeited. After May 31, 2025, 75% of the fees will be forfeited. Once a course has begun, no refund will be made.

Wynchemna reserves the right to withdraw participants whose behaviour is likely to adversely affect the smooth operation of the programme or the enjoyment or safety of other participants. Wynchemna will be under no liability to such persons. If a student is sent home on disciplinary grounds, the parent will be required to pay for any costs incurred. Wynchemna will try its very best to inform parents that their child had to be sent home, and if Wynchemna cannot reach any parent or legal guardian, Wynchemna will still send this student home.